

MEMORANDAM OF ASSOCIATION

KHAJIPETA Village KHAJIPETA
CUDDAPAH District (A.P.)
1. Name of the Association PADMA MAHILA MANDALI
D.No.1/242, Khajipeta Village
Khajipeta Post
Khajipeta Mandal
Cuddapah District



2. The Aims and Objectives of the Yuvajana Sangham / Yuvathi Mandali / Society:

- 1) To impart Adult Education and there by improve the knowlledge of the people in the village.
- 2) To assist the Governmental Programmes of rural development.
- 3) To promote and organise cultural and games and sports activites in the youth.
- 4) To provide a common meeting place and also to provide an indoor and outdoor entertainments and games such as the various recreation sections for the pleasure and amusement and health of the members and also for advancement facilities for the social advancement and promote the spirit of cultural comredship.
- 5) To organise conference, meetings, debates, tournaments, games meet, dramas, etc., according to the desires of the members occasionally to diffuse usefull knowledge and morals for the intellectual, moral and social advancement and to celebrate important National Rejaicing occasions suitably.
- 6) To accept any gift, donations or subscriptions for the implementation of the aims and objects specified.
- 7) To establish educational institutions for the benefit of students of all levels, particularly belonging to weaker sections of the society including women, minorities, socially and economically backward public.
8. To promote National Integration, spirit of peaceful, co-existence and dedication to the motherland among the youth and the public.
- 9) To introduce job orientated courses particularly for the benefit of youth who are jobless so that they can have self reliance, command and respect among themselves.
- 10) To explore and exploit the natural resources without leading to environmental degradation and thereby improve the quality of living.
- 11) To improve the qualitative health conditions in the rural areas through awareness generating programme and educating the families in particular about the family welfare programmes and children care.
- 12) To establish old-age homes, orphanage and homes for destitutes, hostels, working women homes and child care centres in order to develop both physical and mental growth.
- 13) to take up dishauster relief, reconstruction and rehabilitation programmes.



E. C. Annamalai
PRESIDENT

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- 14) To channelise youth power in a constructive manner in order to develop both physical and mental growth.
 - 15) To take up such other programmes in view to develop the socio-economical conditions irrespective of religion, caste, creed, colour and place.
 - 16) To improve the environmental situations, ecological balances by starting the plantation programme, maintenance of minor irrigation. Modern methods in agriculture like sericulture, horticulture and aquaculture.
 - 17) To introduce income generating schemes like Dairy, Poultry, sheep, and Goat rearing, Mat Weaving, Weaving and Dyeing and to encourage Small Scale and Major Industries.
 - 18) To take up the reconstruction like laying of approach and internal roads for the villages, formation and repairs of check dams, tanks and canals and also to take flood protection work and to take up famine relief works.
 - 19) To take up Functional, Organisation, Management, and Technical skill training.
 - 20) To run elementary, secondary and technical training schools and to start subsidiary projects (industries to solve un-employment)
 - 21) To run libraries and reading rooms, 100% Literacy centres and training schools.
 - 22) To build new society irrespective of caste and creed and to raise the moral standards.
 - 23) To extend medical assistance to needy, poor, helpless, chronic patients suffering with tuberculosis, paralysis, cancer, leprosy, AIDS etc.,
 - 24) Running of Balwadies and Creches for taking care of children of working women to improve socio economic standards and to increase women living standards.
 - 25) To Create and increase employment opportunities for rural women living below the Poverty Line by upgrading and strengthening their activities by introducing new projects.
 - 26) Formulation of schemes to assist physically handicapped; old age and persons left without any kind of support in the society.
 - 27) Running of schemes for distressed, widowed persons with short stay shelter and to provide pakka livelihood.
 - 28) Implementation of Women Welfare Schemes/activities and to conduct Vocational training centres in the type writing, tailoring, painting, handicraft, handloom, doll making, basket making and mat making etc., and some other loans for setting in their lives.
 - 29) Implementation of Government schemes with the existing sources for promotion of MCH, Immunisation & Small Family Norms.
 - 30) To take up such other lawful things as are incidental and to achieve attainment of all the above objects.



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PRESIDENT

RULES & REGULATIONS



1. Name : **PADMA MAHILA MANDALI**
2. Address : **D.No.1/242 M.L.A. Street,
Khajipeta - 516 203, Cuddapah Dist.**
- Area of Operation : **Entire Andhra Pradesh State.**

3. **MEMBER SHIP :**

- a) Youth in the age group of 18 to 35 years are eligible to become a member of the Association on payment of Rs. 25/- as admission fee. Any body above 18 years and below 35 years are eligible to become member in the society.
- b) Every member of the Association shall contribute a monthly subscription of Rs. 10/-. If any member fails to pay the contribution for 3 consecutive months; his name will be deleted from the membership by expulsion of the member by a resolution of the General body by 3/5th majority of the members present. But such member will be re-admitted on payment of arrears of the subscription and after assigning satisfactory reasons. The Association has got the right to admit or reject any applications without assigning any reasons.

4. **GOVERNING BODY :**

The Management of the Association will be entrusted to the Committee consists of a President, Vice, President, Secretary, Joint-Secretary, Treasurer and 4 members in total 9. The present committee members will hold office for a period of one year.

5. **MEETINGS**

- a) General Body Meeting: The Association shall convene or a General Body Meeting once in a year preferably in a month of April. All the matters connected with the affairs of the Association shall be discussed and decided in the meeting. The election of the office bearers shall also be conducted in the meeting. The quorum of this meeting shall be 1/2 of the members on Roll. General body can amend either introduce a new by-law by a 3/4 majority decision. Such alteration or changes shall be reported to the District Registrars, Office within a fortnight.

The General body is empowered to acquire, pledge or disposal of any property of the association and all immovable shall be in the name of the President of the Association by designation and no personal name as laid down under Societies registration ACT XXI of 1860.

The sale purchases shall be effected by the General Body.

The General Body will approve the report submitted by the association. The General Body will appoint the auditor for maintaining the accounts the organisation.

- b) Governing Body Meeting: The Meeting of the Governing Body shall be convened at least once in a year; in case of necessity the committee shall conduct when every necessary. The quorum of this meeting shall be 1/2 of the members on Roll. Any interim vacancies that will fall due to death or resignation will be filled-up by co-option till next Elections.
- c) The Managing Committee shall have powers to appoint staff if necessary and to fix their salaries for the upkeep of the youth organisation. The committee also have powers to punish, dismiss the staff so appointed for the mis-conduct and misbehaviour, etc.,



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- d) Special Extra-Ordinary Meeting: On special cause being shown, the Association or 3/4th members of the total members can call for special or extra ordinary General Body Meeting by a written notice 10 days in advance. All such notices shall be served to all the members as far as possible mentioning the purposes for which the meeting is called for. Only the business specified in the notice shall be conducted in the meeting subject to the provision of section 12 of the Society Registration Act. The quorum of the meeting shall be 3/5th of the members on the roll.

6. DUTIES OF THE OFFICE BEARERS :

- a) President : The President as far as possible shall preside over all the meetings and supervise the affairs of the Association in general. The President has a casting vote. If the quorum is not achieved in any of the meeting the President will use casting vote and get the resolution passed.
- b) Vice-President: He shall carry out such of the duties or as entrusted by the President in his absence.
- c) Secretary : He shall manage the affairs of the Association. He shall arrange all the meeting. He shall manage the income, expenditure accounts; grant receipts under his signature and obtain voucher for the amount spent. He shall correspond all the matters relating to the Association. He shall supervise and maintain the property if any in the name of the Association. He shall get the Accounts Audited by the Auditor.
- d) Joint Secretary : He shall carry out such of the duties or as entrusted by the Secretary in his absence.
- e) Treasurer : He shall collect all the subscription, donations relating to the Association. He shall grant proper receipts for the collection of subscription and donations. He shall be in charge of the funds and he is responsible for all the amounts collected on behalf of the Association. The amounts so collected shall be deposited in any Nationalised Banks or Post Office Accounts in the name of the Association and shall be drawn if necessary under the Joint Signature of the President and Secretary Only.

EXECUTIVE COMMITTEE

All Office bearers and members of the Executive Committee shall hold the office for one year or 12 months from the date of office.

The Executive Committee is competent to implement all the schemes and to sanction all expenses.

Interim vacancies in the Executive Committee shall be filled by co-option by the other members. The quorum shall be half of the total members, present.

Members : They shall assist the President for the smooth running of the Association.

7. AMENDMENTS :

No amendments or alteration shall be made in the purpose of the Association unless voted by 3/5th of the members present at the time or meeting convened for the purpose and in such cases section 12 of the Societies Registration Act XXI of 1860 shall be followed.

8. FUNDS :

- A) The funds for the Association should be raised by way of subscription and donations from the Members and Public.



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- B) All amounts received on behalf of the Association including subscriptions and donations shall be deposited in the Bank and to record of such properties shall be maintained by the Secretary.
- C) The President shall execute the sale deeds or borrow money on behalf of the Association only but on portion thereof shall be paid or distributed among the members.
- D) The funds of the Association shall be spent for the attainment of the objectives of the Organisation and no portion thereof shall be paid, transferred, direct or indirect to any of its members.

9. **SUITS :**

The Association may sue or to be sued in the name of the President as determined by the Rules and Regulation of the Registered Society as per the provisions laid down in Section (6) of the Society Act.

10. **DISSOLUTION**

In the case of the dissolution of the society, the properties of the society shall not be distributed among its members; but shall be attached to the similar organisation having similar aims and objectives. In such case, section 13 and 14 of the Societies Registration Act. XXI 1860 shall be followed.

11. **ENFORCEMENT OF JUDGEMENT :**

The enforcement of Judgement against the property of the Organisation shall not be in accordance with the provisions of the section (8) of the Society Act.

12. If the Association wishes to alter amend, additions, deletions either to the Memorandum of Association or copy of Rules of the provisions of section 12 of the Society Registration Act will be followed.

13. We the under signed certify that this is a correct copy of the Rules of the.

PADMA MAHILA MANDALI, KHAJIPETA - 516 203, Cuddapah Dist.

President E. C. Ammala.

Vice-President P. Lakshmi

Secretary D. M. Prathyusha.

Witnesses (Signature)

Name & Address

1.  (A.C. Sekhar) S/o. Chennaiah
Palem Pally, Cuddapah Dist.

2.  (D.J. Raju) S/o. Lawrence,
Khajipeta, Cuddapah Dist.



E. C. Ammala.
PRESIDENT